



REQUEST FOR VEHICLE STORAGE
BOAT, CAMPER, TRAILER, OR RECREATIONAL

RESIDENT INFORMATION

REQUESTED OCCUPANCY FOR THE PERIOD OF: _____

Name: _____

Local Address: _____

Mailing Address: _____

Primary Telephone #: _____

Email Address: _____

Next of Kin Name: _____ Telephone: _____

DESCRIPTION OF BOAT, CAMPER, TRAILER, OR RECREATIONAL VEHICLE

Manufacturer: _____

Model: _____ Model Year: _____

Vehicle Identification# _____

Boat Registration #: _____

License Plate #: _____ State: _____

Color: _____ Length overall: _____ Width Overall: _____

INSURANCE INFORMATION

Insurance Company: _____ Policy#: _____

Address: _____ Telephone #: _____

I have read, understand, and agree to abide by the "Boat, Camper, Trailer or Recreational Vehicle Storage Rules" as established by the Board of Directors. I authorize the Boatyard Supervisor to move or relocate my boat and/or trailer in case of emergency or to facilitate creating space to accommodate new or returning tenants.

Signature of

Resident: _____ Date: _____

READ INSTRUCTIONS (page 2). Send completed request form **WITH PAYMENT to:**

ATTN: Chesapeake Bay Management, Inc.

603 Pilot House Drive, Suite 300, Newport News, Virginia 23606

BOAT YARD RENTAL INSTRUCTIONS

1) BOAT YARD RENTAL FEE.

\$20/month (\$240/year). Each January 1st, renters are obligated to pay \$240 in advance for the coming year. For proper credit, write "**CWCOA Boatyard Rental Fee [Year]**" on your check. Confirm balance due on the CBM portal.

2) NEW BOAT YARD RENTER.

Before sending your initial payment to CBM, confirm that a boatyard space is available. Call the Boatyard Supervisor (804-400-1906, Bob Livingstone)

3) NEW BOAT YARD RENTER INITIAL CHECK-IN.

When your initial rental payment is posted to the CBM portal, coordinate with Mr. Livingstone to receive the boatyard gate code and new space assignment. Provide Mr. Livingstone a copy of your **completed information form** for each space.

4) EARLY CHECKOUT.

If you remove your vehicle from boatyard before year end, a refund for unused months can be requested from CBM. Notify the Boatyard Supervisor to authorize any credit due and to reallocate the vacant space to someone on the waiting list.

Thanks very much.